

FORWARD PLAN OF KEY DECISIONS (covering the period 1 December 2025 to 31 March 2026 at a minimum)

The Council's Forward Plan of Key Decisions sets out decisions that the Cabinet, Investment Board or an individual member of the Cabinet intends to take over (at least) the following four months, beginning with the first day of the month following publication of the plan. The plan will be updated and re-published each month and copies can be obtained from Fenland Hall, County Road, March, Cambs, PE15 8NQ - telephone March (01354) 622452.

Members of the public are entitled to obtain copies of the documents that will be relied upon when the decision is taken unless they are exempt within the meaning of the Local Government Acts. These documents will be published, wherever possible, on the Council's website (www.fenland.gov.uk) a number of days before the decision is due to be taken. Paper copies will be made available for inspection and purchase via the address and telephone number set out above

Please note that the decision dates are indicative and occasionally subject to change. Please contact Amy Brown, Head of Legal and Governance, on the above direct line if you wish to check the decision date for a particular item.

What is a Key Decision?

A Key Decision means an Executive decision (i.e. one taken by the Cabinet or an individual member of the Cabinet) which is likely to

- result in the authority incurring expenditure which is, or the making of savings which are, in excess of £100,000 either on its own or in partnership with other organisations; or
- be significant in terms of its effects on communities living or working in an area of the District comprising two or more wards.

The full definition of a Key Decision can be found in the Council's Constitution, which can be found on the Council's website.

Part 2 – Notice of Intention to take Decisions in Private

Whilst the majority of the business listed in this Pan will be open to the public to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances, the meeting may be held in private and on the rare occasion this applies, notice will be given within Part 2 of this document.

For further information regarding the content and purpose of the Forward Plan and the associated decision-making process, please contact Amy Brown, Head of Legal and Governance, on 01354 622452 or amybrown@fenland.gov.uk

PART 1 – FORWARD PLAN OF KEY DECISIONS

Decision	Decision Maker	Date of Decision (Approximate)	Wards	Who is to be Consulted and By What Means	Who to Respond to and By When	Background Documents
Recommendation to approve the one-year extension of the current contract for the provision of temporary agency workers via the procurement MSTAR4 framework - KEY/05DEC25/01 Notice of proposed decision first published: 20/12/2022 (Value £385,000)	Leader and Portfolio Holder for Finance Governance , Business Rates and CPCA	Before 31 Dec 2025		All relevant internal and external stakeholders	Peter Catchpole, Corporate Director and Chief Finance Officer petercatchpole@fenland.gov.uk	Notice of proposed decision first published: 20/12/2022

<p>Whittlesey Southern Relief Road Outline Business Case - KEY/03DEC25/01 (Value £250,000)</p> <p>To support the commissioning of additional reports to provide more evidence for the formulation of the Whittlesey Southern Relief Road Outline Business Case.</p> <p>Recommendations:</p> <p>To write to the CPCA under the budget consultation to request inclusion of the cost of the next WSRR report in the CPCA's 26/7 budget or, failing that, in the MTFS for 27/8.</p> <p>To contact Whittlesey Town Council requesting they consider offering financial support towards the cost of the report.</p> <p>To consider inclusion within FDC's next budget or MTFS of provision of funds to cover or contribute towards the cost of the next WSRR report, as a backstop position.</p>	Cabinet	15 Dec 2025	Whittlesey Wards	All relevant internal and external stakeholders	Wendy Otter, Transport Development Manager, Anna Goodall, Assistant Director wotter@fenland.gov.uk, agoodall@fenland.gov.uk	Whittlesey Relief Road Strategic Outline Business Case Report Cabinet 19 May 2025 and all associated supporting reports
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PART 1 - PREVIOUSLY ADVERTISED KEY DECISIONS

Decision	Decision Maker	Date of Decision (Approximate)	Wards	Who is to be Consulted and By What Means	Who to Respond to and By When	Background Documents
Purchase of 4 properties in March - KEY/20DEC24/01 as part of implementation of Cabinet decision CAB24/24 (Value £450,000)	Section 151 Officer	Not before 1st Feb 2025	March Wards	Not applicable	Dan Horn, Assistant Director dhorn@fenland.gov.uk	https://moderngov.fenland.gov.uk/documents/s16182/Report.pdf
Purchase of a property in March - KEY/12DEC24/01 as part of implementation of cabinet decision Cab 17/23 17th July 2023 (circa £165,000)	Section 151 Officer	Not before 1st Feb 2025	March Wards	Not applicable	Dan Horn, Assistant Director dhorn@fenland.gov.uk	https://www.fenland.gov.uk/localgov/documents/s12358/LAHF Cabinet Report - July 2023.pdf https://www.fenland.gov.uk/localgov/ieDecisionDetails.aspx?ID=794
Purchase of a Property in Whittlesey - KEY/14JAN25/01 as part of implementation of Cabinet decision CAB24/24 (Value circa £120k)	Section 151 Officer	Not before 1st Mar 2025	Whittlesey East and Villages	Not applicable	Dan Horn, Assistant Director dhorn@fenland.gov.uk	https://moderngov.fenland.gov.uk/documents/s16182/Report.pdf

Purchase of a property in March as part of implementation of cabinet decision CAB24/24 - KEY/16JAN25/01 (Circa 115k)	Section 151 Officer	Not before 1st Mar 2025	March Wards	N/A	Dan Horn, Assistant Director dhorn@fenland.gov.uk	https://moderngov.fenland.gov.uk/documents/s16182/Report.pdf
Purchase of a property in Benwick - KEY/30JAN25/01 as part of implementation of Cabinet decision CAB24/24 (Value circa £90k)	Section 151 Officer	Not before 1st Mar 2025	March West and Benwick	Not applicable	Dan Horn, Assistant Director dhorn@fenland.gov.uk	https://moderngov.fenland.gov.uk/documents/s16182/Report.pdf
Purchase of a Property in Wisbech - KEY/06FEB25/01 as part of implementation of Cabinet decision CAB24/24 (Value circa £90k)	Section 151 Officer	Not before 6th Mar 2025	Wisbech Wards	Not applicable	Dan Horn, Assistant Director dhorn@fenland.gov.uk	https://moderngov.fenland.gov.uk/documents/s16182/Report.pdf
Purchase of 1 flat in March - KEY/28FEB25/01 (Value £95,000)	Section 151 Officer	Before 31 Mar 2025	March Wards	All relevant internal and external stakeholders	Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk	https://moderngov.fenland.gov.uk/documents/s16182/Report.pdf https://moderngov.fenland.gov.uk/documents/s16182/Report.pdf

Chatteris Leisure – appointment of company to develop RIBA Stages 0-2 for new swimming pool project - KEY/06MAR25/02 (Value £165,000)	Portfolio Holder for Leisure and IDBs	Before 31 Mar 2025	Chatteris Wards	All relevant internal and external stakeholders	Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk	Cabinet report of February 2025 regarding leisure
Purchase of 2 flats in Wisbech KEY/21FEB25/02 (Value £150,000)	Section 151 Officer	Before 1 Apr 2025	Wisbech Wards	All relevant internal and external stakeholders	Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk	https://moderngov.fenland.gov.uk/documents/s16182/Report.pdf https://moderngov.fenland.gov.uk/documents/s16182/Report.pdf
Award of contract for the renewal of life expired roof covering on industrial units at Longhill Road March - KEY/06JUN25/01 (Value £200,000)	Portfolio Holder for Economic Growth and Skills	Before 30 Jun 2025	March North		Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk	Architectural drawings and assessments
Whittlesey – Manor Field community perimeter path - KEY/07APR25/01 appointment of contractor following procurement process (Value £300,000)	Portfolio Holder for Leisure and IDBs	Before 1 Jul 2025	Whittlesey Wards	All relevant internal and external stakeholders	Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk	February 2025 Cabinet Report regarding this project

In line with delegated authority CAB65/24 to purchase Food Waste Containers - KEY/13JUN25/01 (Value £251,000)	Portfolio Holder, Section 151 Officer	13 Jul 2025	All Wards		Mark Mathews, Head of Environmental Services mmathews@fenland.gov.uk	Cabinet Decision CAB65/24
Loan to Purchase an Asset for Community Use - KEY/22JUL25/01 (Value up to £150,000)	Portfolio Holder	Before 31 Jul 2025	Wisbech Wards	All relevant internal and external stakeholders.	Peter Catchpole, Corporate Director and Chief Finance Officer petercatchpole@fenland.gov.uk	Decision Notice to be drafted
Purchase of 2 properties in March - KEY/24JUL25/01 as part of implementation of Cabinet decisions CAB68/22 of 20 Feb 2023 and CAB17/23 of 17 Jul 2023 for LAHF 3 delivery (Value £372,500)	Section 151 Officer	Not before 1st Sep 2025	March Wards	Not applicable	Dan Horn, Assistant Director dhorn@fenland.gov.uk	https://www.fenland.gov.uk/localgov/documents/s11749/Report and Appendix A.pdf https://www.fenland.gov.uk/localgov/documents/s12358/LAHF Cabinet Report - July 2023.pdf

Award of contract to restore deteriorating walls to St. Andrew's Churchyard, Whittlesey - KEY/07JUL25/01 (Value expected to be around £100,000 to £150,000)	Portfolio Holder	Before 1 Sep 2025	Whittlesey Wards	All relevant internal and external stakeholders		
DMR Bulking Contract 2025 - KEY/03SEPT25/01 In line with delegated authority CAB57/24 to enter into contract following tender exercise	Section 151 Officer	19 Sep 2025	All Wards		Mark Mathews, Head of Environmental Services mmathews@fenland.gov.uk	Cabinet Decision CAB57/24
Purchase 2*HGV Garden Waste vehicles in line with delegated authority C32/25 - KEY/29SEP25/01 in line with delegated authority C32/25 (Value £388,000)	Corporate Director, Portfolio Holder	13 Oct 2025	All Wards		Mark Mathews, Head of Environmental Services mmathews@fenland.gov.uk	Council Decision 15 September 2025 C32/25

Purchase 1*HGV Refuse and Recycling vehicle - KEY/29SEP25/02 in line with delegated authority C32/25 (Value £233,000)	Corporate Director, Portfolio Holder	13 Oct 2025	All Wards		Mark Mathews, Head of Environmental Services mmathews@fenland.gov.uk	Council Decision 15 September 2025 C32/25
Purchase 1*HGV Street Sweeping vehicle - KEY/29SEP25/03 in line with delegated authority C32/25 (Value £190,000)	Corporate Director, Portfolio Holder	13 Oct 2025	All Wards		Mark Mathews, Head of Environmental Services mmathews@fenland.gov.uk	Council Decision 15 September 2025 C32/25
Receipt of Top up Rough Sleeper Prevention & Resettlement grant (RSPRG) funding from CPCA to deliver homelessness prevention work - KEY/22OCT25/01 (Value £25,000)	Assistant Director	21 Nov 2025	All Wards	N/A	Dan Horn, Assistant Director, Sarah Gove, Housing & Communities Manager dhorn@fenland.gov.uk, sgove@fenland.gov.uk	Rough sleeper Prevention & Resettlement Grant (RSPRG) guidance

<p>Recommendation to extend existing 3-year Tankering Contract for an additional 2 years from 01 April 2026 to 31 March 2028 - KEY/14OCT25/01</p> <p>Previous forward plan reference KEY/21DEC22/01</p> <p>Value: Anticipated value of 2-year extension to be in the region of £200K</p> <p>New rates to be based on Tendered Rates with an agreed uplift.</p>	<p>Portfolio Holder for Heritage (except Wisbech High Street Inspire! Projects), Assets, FFL, Environmental Services, Business Premises: Health & Safety and Food Safety</p>	<p>Before 30 Nov 2025</p>	<p>All Wards</p>	<p>All relevant internal and external stakeholders.</p> <p>Procurement, Legal and Governance Teams</p>	<p>Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk</p>	<p>Issue details - Procurement of Sewage Effluent Removal Services. - KEY/21DEC22/01 - Fenland District Council</p> <p>Returned Tender Submission for original 3-year contract.</p> <p>However, Returned Schedule of Prices should be EXEMPT as this is commercially sensitive data.</p>
<p>Pride in Place Impact Fund Update - KEY/13NOV25/02</p> <p>Decision on allocation of initial funding towards projects. (Value £1.5m)</p>	<p>Cabinet</p>	<p>15 Dec 2025</p>	<p>All Wards</p>	<p>Relevant internal Stakeholders</p>	<p>Matt Wright, High Street Project Officer mwright@fenland.gov.uk</p>	
<p>Local Plan Update - KEY/12NOV25/01</p>	<p>Cabinet and Council</p>	<p>15 Dec 2025</p>	<p>All Wards</p>		<p>Dan Horn, Assistant Director dhorn@fenland.gov.uk</p>	

Wisbech High Street Update (a recurring Cabinet item) - KEY/06SEP22/01 Recommendation to consider and approve options in relation to future development.	Cabinet	15 Dec 2025	Wisbech Wards	All relevant internal and external stakeholders	Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk	Previous Council Reports only at this stage.
Pride in Place Allocation of Funding - KEY/30OCT25/01 (Value £1.5m)	Cabinet	15 Dec 2025	All Wards	All relevant internal and external stakeholders	Carol Pilson, Corporate Director and Monitoring Officer cpilson@fenland.gov.uk	
Purchase of a property in March as part of implementation of Cabinet decision CAB17/23 - KEY/06NOV25/01 (Value £250,000)	Section 151 Officer	Not before 15th Dec 2025	March Wards	N/A	Dan Horn, Assistant Director dhorn@fenland.gov.uk	LAHF Cabinet Report - July 2023.pdf (fenland.gov.uk)

Planning Enforcement Policy - KEY/28OCT25/01 To approve and adopt the updated Planning Enforcement Policy, which sets out Fenland District Council's approach to monitoring and addressing breaches of planning control.	Cabinet	15 Dec 2025	All Wards	None	Matthew Leigh, Head of Planning mleigh@fenland.gov.uk	Draft Enforcement Policy
Air Quality Update (Wisbech) - KEY/26MAR25/02	Cabinet	26 Jan 2026	Wisbech Wards	All relevant internal and external stakeholders including Defra	Annabel Tighe, Head of Environmental Health and Compliance Manager atighe@fenland.gov.uk	Recent air quality screening assessment report
Purchase of gym cardio equipment and spinning equipment for 4 x leisure centres - KEY/24NOV25/01 (Approx value: £400,000)	Cabinet	26 Jan 2026	All Wards	All relevant internal and external stakeholders.	Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk	FDC capital programme from February 2025 Cabinet papers
RECAP Waste Strategy - KEY/02JUN25/01	Cabinet	23 Feb 2026		All relevant internal and external stakeholders	Carol Pilson, Corporate Director and Monitoring Officer cpilson@fenland.gov.uk	None

Change in Freedom Leisure contractual arrangements to an Agency approach - KEY/27NOV25/01 (Improved financial position for FDC of c. £115,000 p.a.)	Cabinet	23 Feb 2026	All Wards	All relevant internal and external stakeholders.	Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk	PS Tax Report to form part of any Cabinet Report
Fenland Inspire! Project - 3G Artificial Turf Pitches - Key/14MAR25/02 Review and decision regarding match funding support for the development of a Full Sized 3G pitch at Estover Park in March and Playzones in Whittlesey / Wisbech x 2 / Estover Park in March (Value Full sized 3G pitch: £250,000 Each Playzone: potentially £60,000 depending on other third party funding.)	Cabinet	27 Apr 2026	March Wards; Whittlesey Wards; Wisbech Wards	All relevant internal and external stakeholders.	Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk	Previous Cabinet Report and Decision regarding PlayZones of 2024.

PART 2 - NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

Decision	Decision Maker	Date of Decision (Approximate)	Wards	Who is to be Consulted and By What Means	Who to Respond to and By When	Background Documents
Replacement of Fen Road, Guyhirn Sewage Treatment Works - KEY/22APR25/01 Recommendation to approve the contract to undertake the detailed design and construction works for above Council owned, managed and operated asset. (Value £250,000 subject to priced tender return)	Portfolio Holder for Economic Growth and Skills	25 Jul 2025	Parson Drove & Wisbech St Mary		Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk	Returned Tender Submission However, Returned Schedule of Prices should be EXEMPT as this is commercially sensitive data.
Update on ongoing Port negotiations - KEY/13NOV25/01	Cabinet	15 Dec 2025	Wisbech Wards		Matt Wright, High Street Project Officer mwright@fenland.gov.uk	Previous Cabinet Reports

To determine an informal offer to dispose of land and associated rights in Wisbech comprising CB331175, CB335858 and adjacent Plots - KEY/07OCT25/02 Value £100k+	Cabinet	26 Jan 2026	Wisbech Wards	All relevant internal and external stakeholders.	Carol Pilson, Corporate Director and Monitoring Officer cpilson@fenland.gov.uk	
Fenland Inspire! - Projects Update (a recurring Cabinet item) - KEY/11APR25/01 To be tabled at each Cabinet meeting until further notice	Cabinet	26 Jan 2026	All Wards	All relevant internal and external stakeholders	Paul Medd, Chief Executive paulmedd@fenland.gov.uk	